STENA GROUP IT

INSTALLING CITRIX WORKPLACE ON A MAC

First connect to your home internet access and open your internet browser on your personal Mac computer. Browse to the URL corresponding to the company branch you work in:

Stena AB – https://myoffice.stena.com

Stena Line – https://myoffice.stenaline.com

Envac – https://myoffice.envac.se

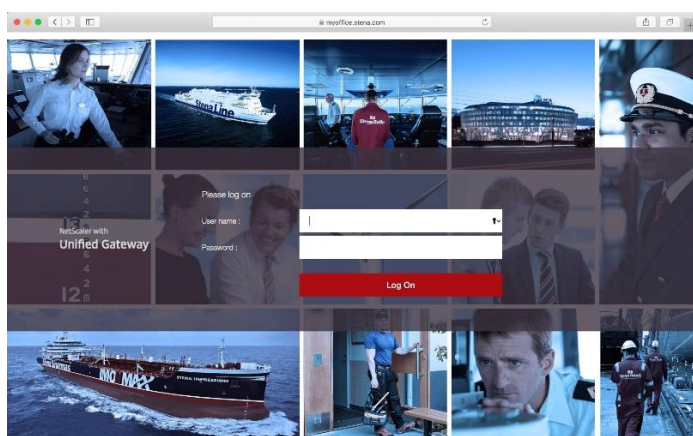Log in with you company username and password as per **Fig.1.** below.

Fig.1.

Enter the one-time password (OTP) that was sent to your mobile phone and enter Submit, refer to **Fig.2.** below.
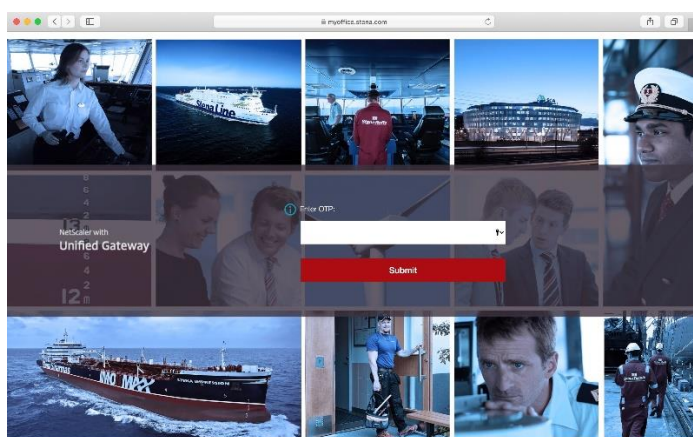

Fig.2.

To access a Business Application through MyOffice, you will need to install a Citrix Workspace App on your computer.

Click *"Detect Receiver"* to check if the computer already have the Citrix Workspace App installed, refer to **Fig.3.** below.
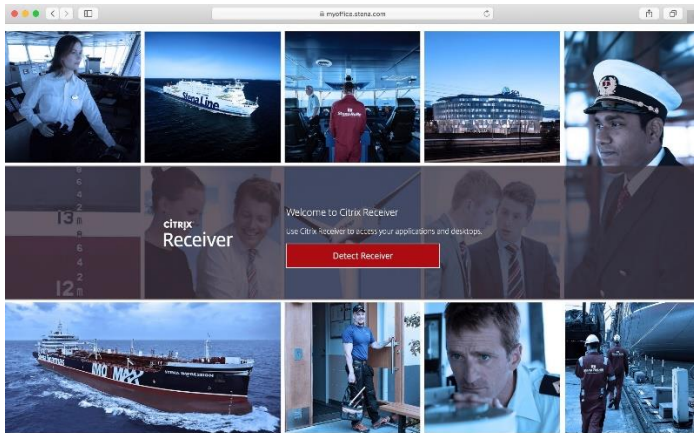
Fig.3.

If not detected, select *"I agree with the Citrix license agreement"* and then select *Download* as in **Fig.4.** below.
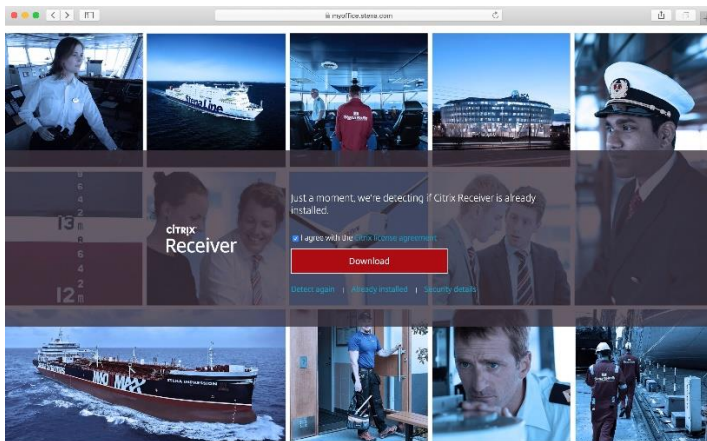

Fig.4.

The client will now be downloaded to your computer and when finished, from the top-right *Downloads* tab, right-click the downloaded file and select *Open* as in **Fig.5.** below.
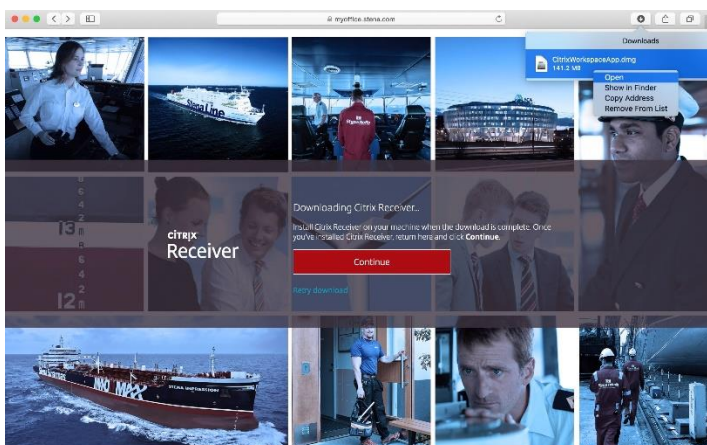

Fig.5.

The installation process will now begin as in **Fig.6.** below. Select *Install Citrix Workspace* to begin the installation.

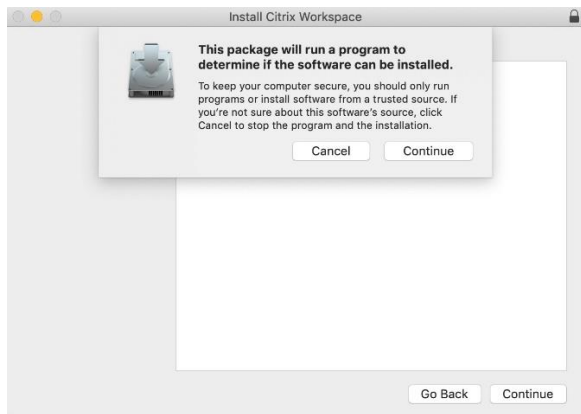**Fig.6.**

Select *Continue* as in **Fig.7.** below
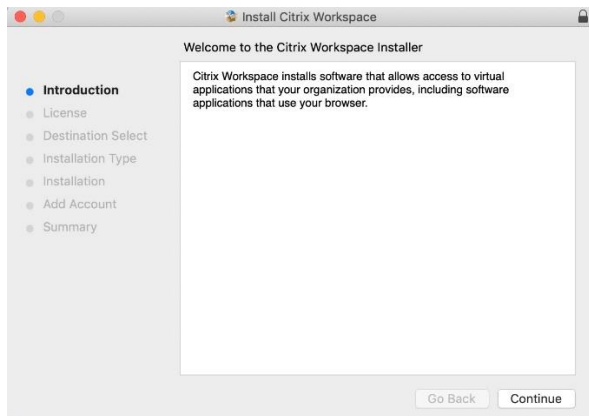

Fig.7.

Select *Continue* as in **Fig.8.** below

Fig.8.

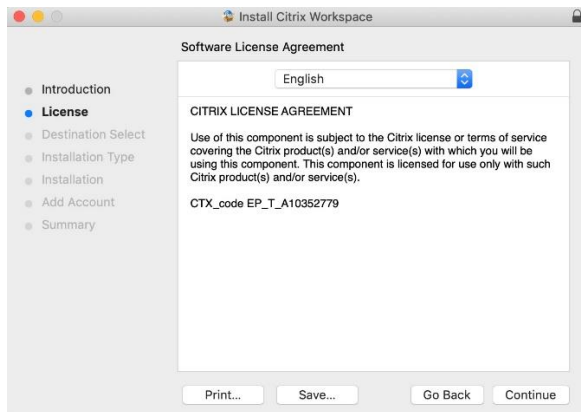Select *Continue* as in **Fig.9.** below.

Fig.9.
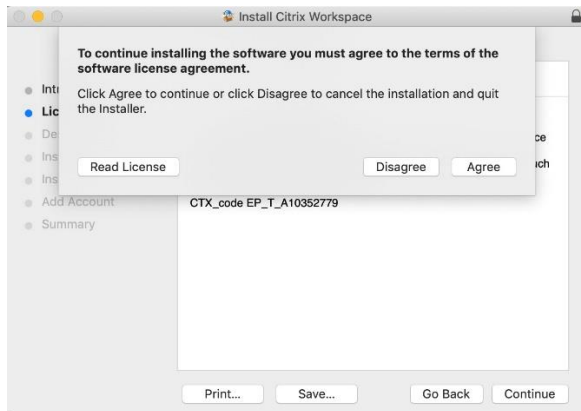
Select *Agree* as in **Fig.10. below.**

Fig.10.
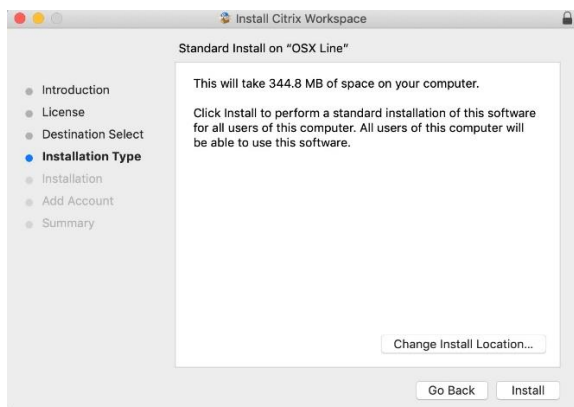
Click *Install* as in **Fig.11.** below.

Fig.11.

Enter the credentials of an account with permissions to install software on your computer. The click on the *"Install Software"* button, as in **Fig.12.** below.
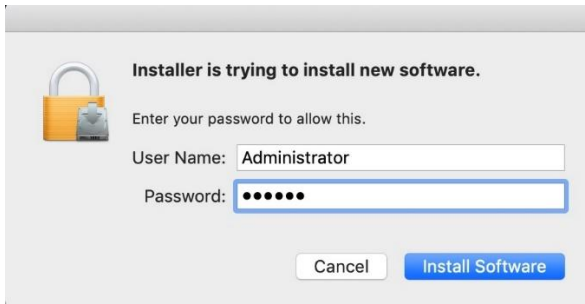

Fig.12.

Leave the *"Add Account"* unchecked and select *Continue* as in **Fig.13.**
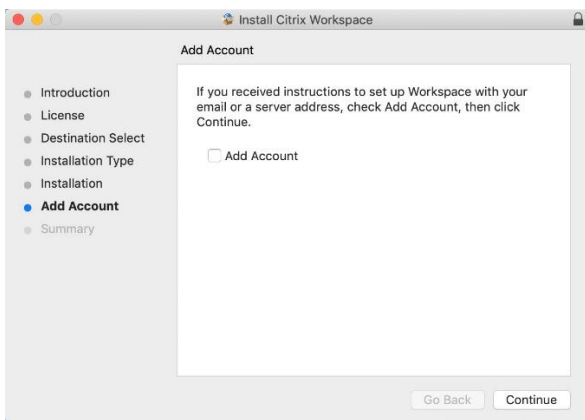

Fig.13.

Click *Close* after the installation is done, as in **Fig.14.** below
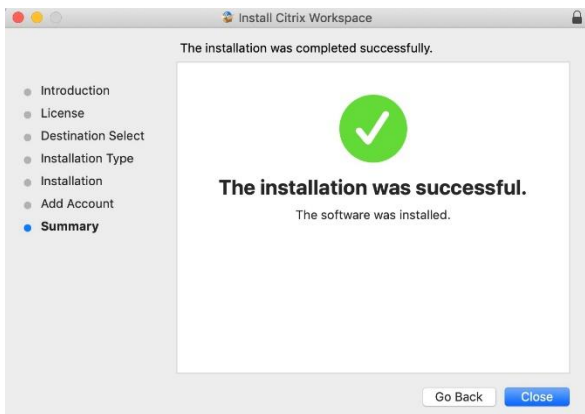

Fig.14.

Select *"Move to Trash"* to free up space deleting the Citrix Workspace App installer, as in **Fig.15.** below**.**
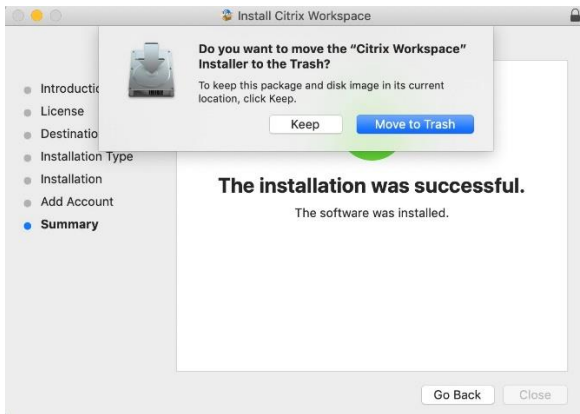

Fig.15.

Click *Continue* in Safari on the MyOffice page, as in **Fig.16.** below**.**
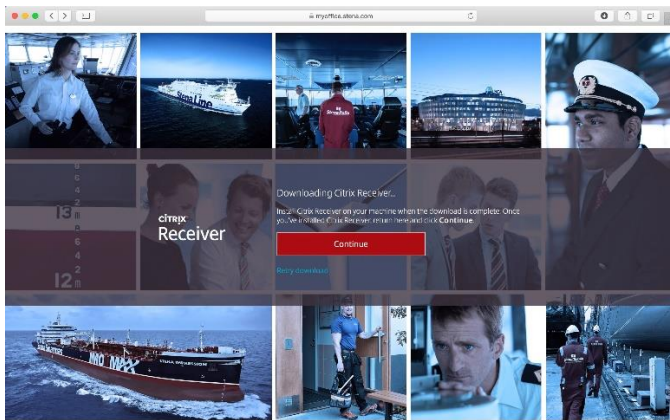

Fig.16.

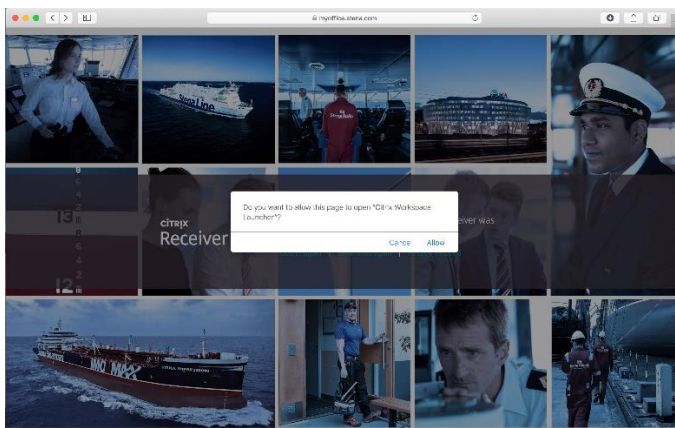Select *Allow* when prompted as in **Fig.17.** below.

Fig.17.

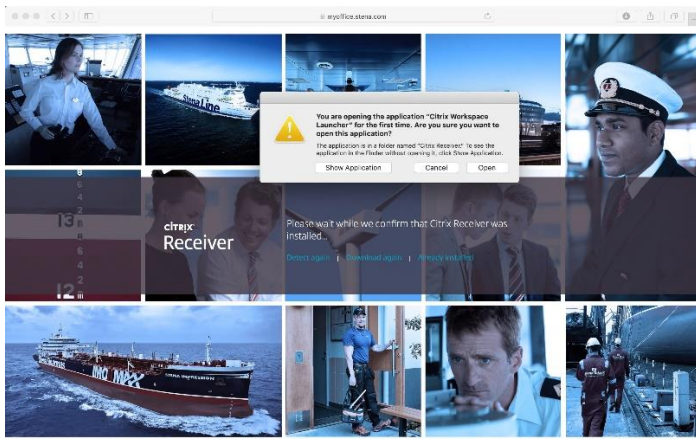Select *Open* when prompted as in **Fig.18.** below

Fig.18.

You will now be redirected to your Business Applications as you are when working from a Stena Computer in the office, as in **Fig.19.** below.
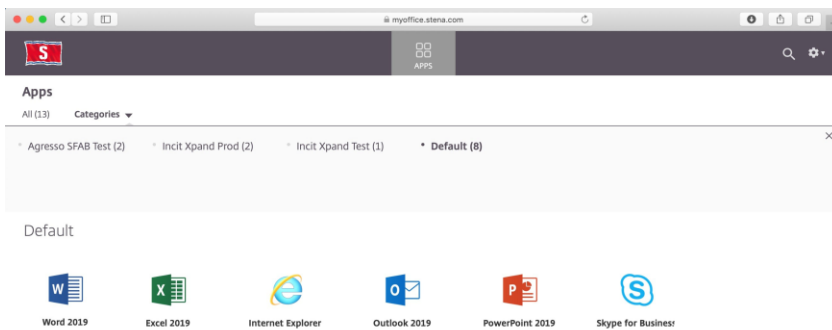

Fig.19.

You can now launch your applications as usual.

The next time you need to work from this same computer you will only have to go through the first two steps, before being presented with the applications, since the Citrix Workspace App is already installed.

Stena Group IT Service Desk
We are here to help you with IT related requests or issues.

Note: You can use the TeamViewer client, so as we can help you remotely via your personal computer (as well as Stena issued devices).

Call us: +46 31 855 300
Email us: itsupport@stena.com
TeamViewer: help.stena.com
Visit our site: https://stena.sharepoint.com/sites/Group-IT

Stena Group IT – Business technology integral to Stena business